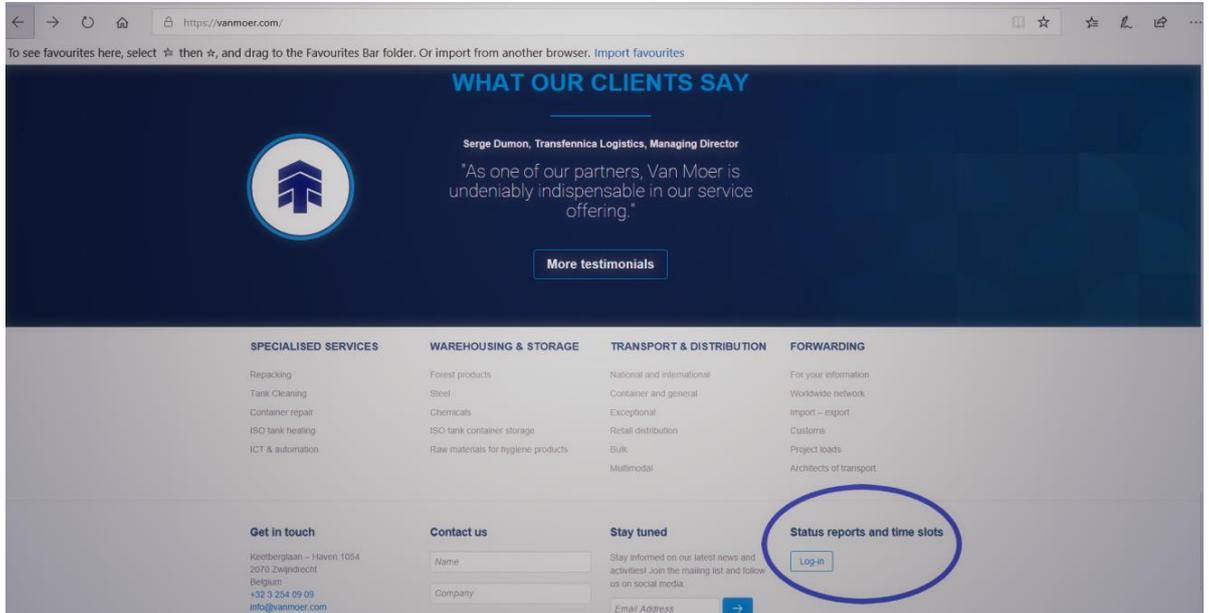
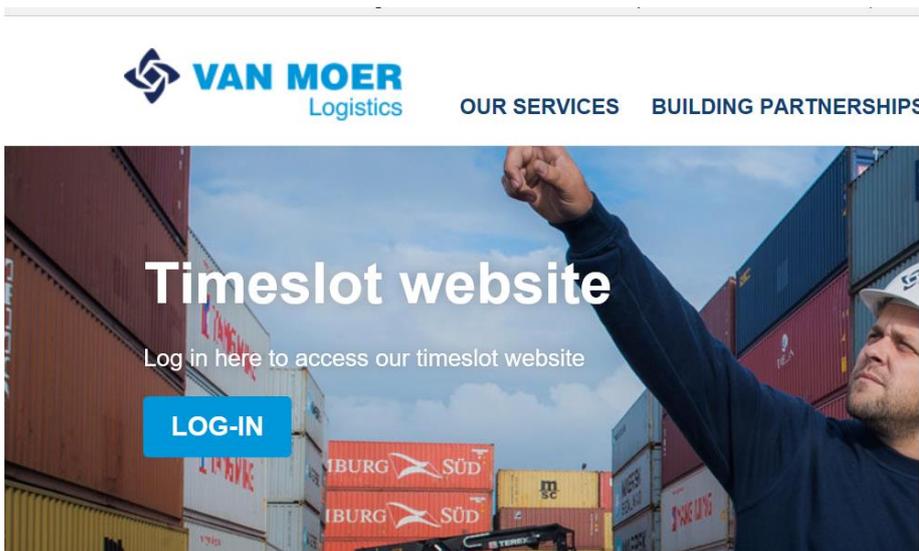


## Register a timeslot

1. Go to [www.vanmoer.com](https://www.vanmoer.com) and click on 'Log in' below the menu 'Status reports and time slots'



2. Click on 'Log in' below the title 'Timeslot website'



## Timeslot Manual

Not really sure where to start with our timeslotportal? ■

3. If you already have an account, proceed to step 6. Otherwise click on 'Register as transporter'

**VAST**

Username

Password

**LOGIN**

[Forgotten password?](#)  
[Register as transporter](#)

4. Complete the form and click 'register'.

You can register as a transporter in our preannouncement environment. Please provide your details below to register and create an account.

**TRANSPORTER INFORMATION**

Transporter name

**ACCOUNT DETAILS**

Account name

Username

Email

Fill in a password

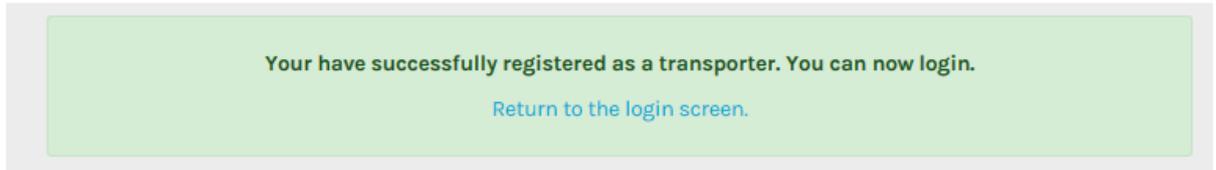
Password must contain 10 characters or more, and can not resemble your username or email

Repeat password

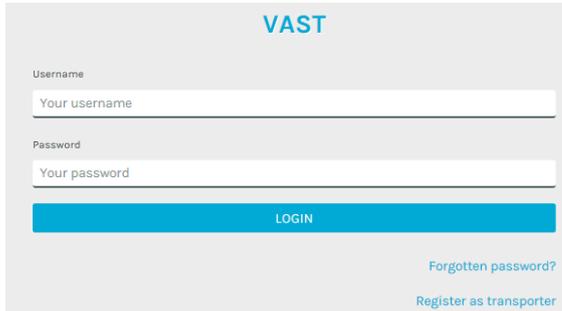
**REGISTER**

[Return to the login screen.](#)

- Click 'Return to login screen'.

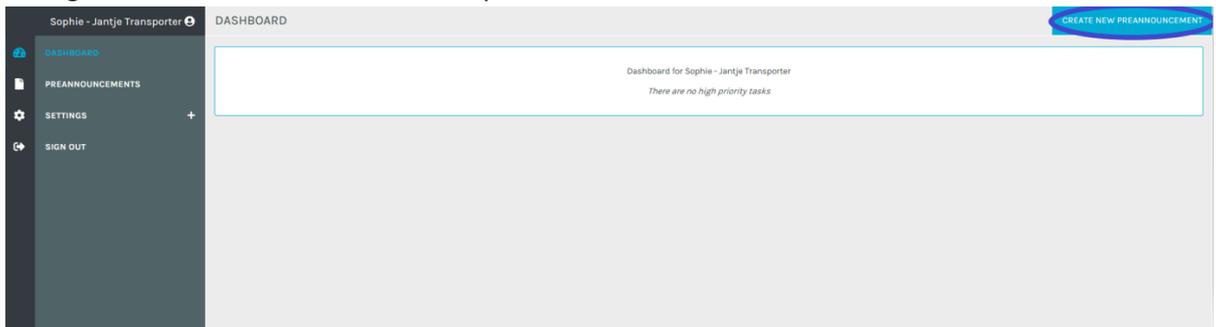


- Complete your username and password and click 'LOGIN'. If you have forgotten your password, please click 'Forgotten password?'.

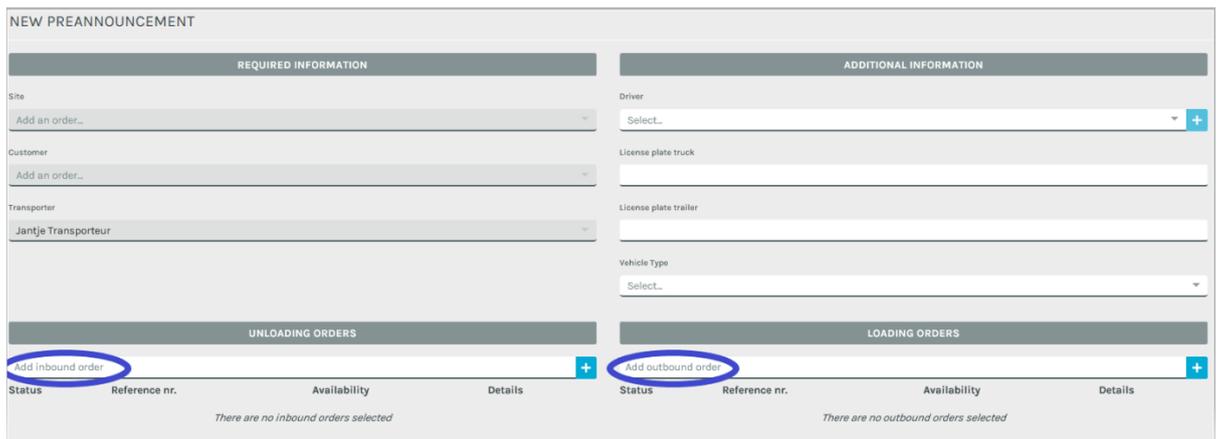


The VAST login form features a header with the "VAST" logo. It includes two input fields: "Username" with the placeholder "Your username" and "Password" with the placeholder "Your password". Below these fields is a prominent blue "LOGIN" button. At the bottom right, there are two links: "Forgotten password?" and "Register as transporter".

- To register a timeslot, click 'Create new preannouncement'



- Complete the ordernumber that has been provided to you in the field 'Add inbound order' (Discharging orders) or 'Add outbound order' (Loading orders).



The "NEW PREANNOUNCEMENT" form is divided into four main sections. "REQUIRED INFORMATION" includes dropdowns for Site, Customer, and Transporter (set to "Jantje Transporteur"). "ADDITIONAL INFORMATION" includes dropdowns for Driver and Vehicle Type, and text fields for License plate truck and License plate trailer. "UNLOADING ORDERS" and "LOADING ORDERS" each feature a table with columns for Status, Reference nr., Availability, and Details. Both tables have a circled "Add inbound order" and "Add outbound order" button respectively. The status column shows a green checkmark, and the availability column also shows a green checkmark. The details column contains a link for "Extra details".

- Click  next to the order number. If the order number was not yet registered, you will receive a similar sign in the column 'Availability'.

Status	Reference nr.	Availability	Details
	81403524		<a href="#">Extra details</a> 

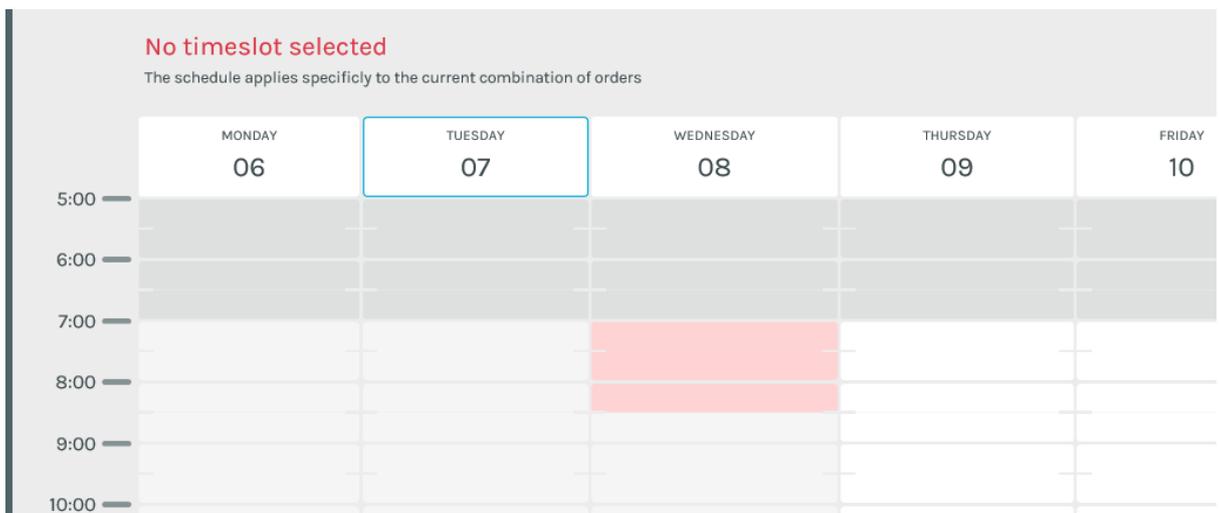
If the order number was already registered, you will receive a similar sign in the column 'Availability'. This means that another person already registered a timeslot with the order number.

Status	Reference nr.	Availability	Details
✓	81398992	⊗	<a href="#">Extra details</a>

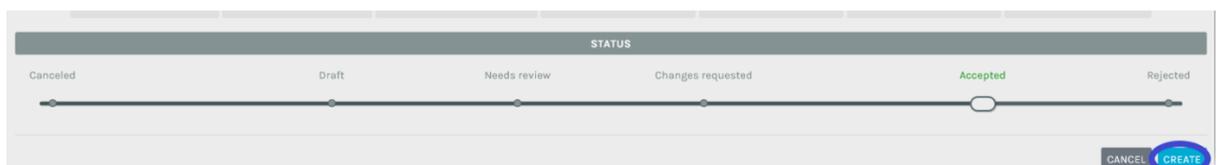
One of the orders not available or reusable

10. Scroll down to select a timeslot. Depending on the customer (~product) and kind of operation you can select more or less time slots. The timeslots that can't be chosen, will be greyed out.

Braskem: Below for instance you have chosen timeslot 07.00 o'clock (for 1 hour and 30 minutes).



11. Scroll down and click 'Create'. The status of the timeslot will automatically be accepted. You will receive automatically a notification via mail.



12. A Van Moer employee can later on still reject the registered timeslot in a reasonable timing. You will receive a notification via mail in this case. Furthermore as a transporter you can still cancel the timeslot yourself, unless the deadline has passed.
13. You can register within the created time slot at the correct Van Moer Warehouse with the order number if your time slot has the status 'Accepted'.